

# **Bylaws of the Carolinas Chapter of the North American Versatile Hunting Dog Association**

## Article I, Purpose *Section 1.01 Purpose*

The purpose of the Carolinas Chapter of the North American Versatile Hunting Dog Association (NAVHDA) is to foster, improve, promote, and protect the versatile hunting dog in North and South Carolinas as well as in North America. The chapter shall promote good sportsmanship and game conservation by encouraging members and other hunters to use well trained and mannered dogs.

## Article II Membership

### *Section 2.01 Qualifications for membership*

The active members of this club shall be those who have paid their annual dues to the chapter for the current year and who are members of NAVHDA.

### *Section 2.02 Chapter Meetings*

The members of the chapter shall meet annually at such time and place as designated by a majority of the Board of Directors. The Board may, at their discretion, designate the time and place of additional meetings to conduct Chapter business. A quorum shall occur when a simple majority of the Board of Directors and any number of members of the chapter are present at the annual meeting or other meetings called by the Board.

### *Section 2.03 Board of Directors Meetings*

The Board of Directors shall meet once every six month or as needed to discuss current business at hand such as test, clinic, demonstration dates, chapter merchandise orders, as well as a review of the chapter finances.

### *Section 2.03 Voting and other rights of members*

Each member (single member or family membership) of this chapter shall be entitled to one vote.

### *Section 2.04 Annual Dues*

Annual dues shall be set by the elected officers and shall be full calendar year dues. Such dues shall be payable on Sept. 1st of each year. Members must pay yearly dues to the Chapter and be a member of the international organization, as defined in Section 1.01 above, prior to participating in Chapter sponsored events. Such events include, but are not limited to: meetings, voting for Chapter Officers, training clinics, hunts at preserves, any type of shooting event, Chapter fund raising events, representation of the Chapter at any type of event, or any other event or function designated as Chapter sponsored. Members whose renewal dues are not submitted on or before Oct.1st of that year will be removed from the chapter mailing list on Oct. 31st. Any new members who have

submitted their chapter membership dues prior to June 1st of that year will be required to renew that membership as of Sept. 1st of that year. Any new members paying their chapter membership dues after June 1st of that year will be considered current for the remainder of that year.

#### ***Section 2.05 Disputes***

In the event of a dispute or grievance between or among members, and which is of such a serious nature as to damage the purposes or reputation of the Chapter, the President may appoint a committee consisting of at least three members of the Chapter, one of which shall be a member of the Board of Directors, who shall serve as Chairperson. The purpose of this committee shall be to gather facts and mediate the dispute. If no settlement can be reached by the efforts of the committee, the committee shall present the matter to the elected Executive Committee for final arbitration.

#### ***Section 2.6 Liabilities of Members***

No person who is now, or who later becomes a member of this Chapter shall be personally liable to its creditors for any indebtedness or liability, and any and all creditors shall look only to the assets of this Chapter for payment.

### **Article III      Executive Committee**

#### ***Section 3.01 Number, Title, & Responsibilities of Officers***

The Executive Committee shall be elected by the membership and consist of four (4) members until the number of Officers is changed by amendment to these BYLAWS. They shall be the President, Vice President, Secretary, and Treasurer.

#### ***Section 3.02 President***

The President shall have general supervision, direction, control of the business and affairs of the Chapter. He shall preside at all meetings of the members.

#### ***Section 3.03 Vice President***

In the absence or disability of the President, the Vice President shall perform all the duties of the President and in so acting shall have all the powers of the President. The Vice President shall have other powers and perform other such duties as may from time to time be prescribed by the President.

#### ***Section 3.04 Secretary***

The Secretary shall keep full and complete records of the proceedings of the elected Directors, shall make service of such notices as may be necessary or proper, shall supervise the keeping of records of the chapter, and shall discharge such other duties as may be prescribed by the President.

### ***Section 3.05 Treasurer***

The Treasurer shall receive and safely keep all funds of the Chapter and deposit them in the bank(s) designated by the Executive Committee. The Treasurer shall keep a written record and provide a yearly report of the funds received, deposited, or disbursed. The Treasurer shall have other powers and perform other duties as may be prescribed from time to time by the President.

## **Article IV Board of Directors**

### ***Section 4.01 Board of Directors Members***

The Board of Directors shall consist of the Executive Committee, the Test Secretary, the Training Coordinator, the Website Administrator and one member in the South Carolina area assigned to the position of Board of directors member by the Executive Committee.

### ***Section 4.02 Board of Directors Responsibilities***

This Board shall be responsible for scheduling tests, clinics, training days, as well as any demonstrations or any other chapter related functions. This shall include dates as well as the location the events will be held for both the North and South Carolina areas.

### ***Section 4.03 Quorum***

Five (5) members of the Board of Directors shall constitute a quorum for the transaction of business.

### ***Section 4.04 Powers of the Board of Directors***

The Board of Directors shall be empowered to operate as prescribed within these BYLAWS. The Board of Directors shall conduct the business of the Chapter until such time as new elections take place and new Board Members are installed.

### ***Section 4.05 Vacancies***

Should a vacancy occur on the Board of Directors, the remaining Board members shall fill the duties of that Board member. For the Board members not serving as a position on the Executive Committee, it will be the responsibility of the Executive Committee to fill that position (I.E. Test, Secretary, Training Coordinator, Website Administrator, and Member for the South Carolina Area). Should a vacancy occur on the Board of Directors that is serving on the Executive Committee, the Secretary shall conduct an election to fill the open position on the Committee. Such election shall follow the procedure to allow members to nominate and vote for Committee Member(s) to fill the existing vacancy until the next scheduled election. The Officers shall be responsible to conduct and insure the validity of the election.

#### ***Section 4.06 Compensation***

The Board of Directors of the chapter shall receive no compensation for their services as Board members. The Board Members may be reimbursed for personal funds spent in conducting chapter business. A detailed outline of these expenses will be distributed to the membership with the annual treasury report.

#### **Article V Elections**

#### ***Section 5.01 Frequency of Elections***

Every two (2) years the members of the chapter shall elect the four (4) members of the Executive Committee. The Test Secretary, the Training Coordinator, the Website Administrator, and the South Carolina Area member will be assigned or reassigned by the Executive Committee respectively.  
. (Section 4.01)

#### ***Section 5.02 Terms of Office***

The Executive Committee members shall hold their offices for a period of two (2) calendar years commencing on January 1, following their election, and ending on December 31, two (2) calendar years thereafter.

#### ***Section 5.03 Nominations***

The Secretary shall solicit the membership in writing for nominations for the members of the Executive Committee by June 1 of the second calendar year. Membership will be required to return nominations by July 1st and the Secretary is required to list all nominations on a ballot for each office and submit said ballot to the membership by August 1st. Ballots must be returned to the Secretary by September 1st. The Secretary will total the results and send the results to the membership by October 1st. The ballots will be retained by the Secretary for a period not less than three (3) months and any member may review those ballots upon written or oral request to the Secretary.

#### ***Section 5.04 Eligibility***

All persons, who have been a member of the Chapter for a minimum of two consecutive years at the time of their nomination, shall be eligible to become a nominee for election to the Executive Committee.

#### ***Section 5.05 Disputes and Procedures***

The Board of Directors shall be the sole arbiter of disputes with regards to the validity of any election. The Board of Directors shall be empowered to invalidate the results of an election for good cause and place in office said person(s) as whom the Board has reasonable certainty should have rightfully been declared elected or the Board may invalidate the election results and schedule a new election. The date of such election shall be declared by the Board to all members and the Committee shall be responsible to conduct said election, tabulate the results, and report the results to the membership.

## Article VI      Amendment & Review of Bylaws

### *Section 6.01 Procedure*

Any proposed amendment of, addition to, or repeal of these BYLAWS must first be initiated by a majority of the members of the chapter. Upon receiving such a proposal, the Secretary will mail to voting members of the chapter, a written ballot setting forth the proposed amendment, addition, or repeal. The ballots will direct, that they must be returned to the Secretary no later than 30 days following the date the ballots are mailed to members. These BYLAWS may be amended or repealed only by affirmative vote of a simple majority of the voting members of the chapter who submit ballots within such 30 day period.

### *Section 6.02 Bylaw Review*

The Board of Directors shall review these BYLAWS every five (5) years and may propose amendments to the BYLAWS by means discussed in Section 6.01.

## Article VII      Committees and Appointments

### *Section 7.01 Committees and Appointments*

Committees and appointment of members for specific purposes or activities may be designated by the chapters President.